

**RECORDER SHEETS FOR QPOR MEETING**

Name of MPP:

Date:

Location of Meeting:

Name(s) / Title of any other MPP staff in meeting:

Business card received from MPP: Yes \_\_\_ No \_\_\_

Name of recorder:

Names of other RNAO members in meeting:

**Response to Issue #1:**

**Response to Issue #2:**

**Response to Issue #3:**

## **QPOR Checklist**

Request made to take a picture? Yes \_\_\_ No \_\_\_

Approval received to post any photo(s) taken on RNAO's website?  
Yes \_\_\_ No \_\_\_

Upload your photo(s) here.

Is there anything RNAO home office or the local region / chapter needs to do for follow up? Yes \_\_\_ No \_\_\_

What is the follow up required?

**Complete this form online at: <http://qpor.rnao.ca/record-meeting>  
and send by email to Shelley Martel at: [smartel@rnao.ca](mailto:smartel@rnao.ca)**

**Thank you!**