### Template: Thank you letter



 **[MPP address]**

**[Date]**

**Re: Thank you - Take Your MPP To Work**

Dear **[MPP/Minister last name]**,

On behalf of the Registered Nurses’ Association of Ontario (RNAO), thank you for participating in our **Take Your MPP To Work** event. Thank you for celebrating the commitment, dedication and contributions of registered nurses (RN), nurse practitioners (NP) and nursing students to health care in our community. I appreciate that you took time out of your busy schedule to meet with, listen to and learn about the nursing profession and our essential role in the health-care system.

**[Include a sentence here about where they visited, what happened and what they saw.]** We hope this experience was positive and enlightening. If you have any questions, or if you think a follow-up conversation would be useful, please let me know. Also, if you would like to learn more about other health sectors and settings, I’d be happy to facilitate a visit.

Thank you again for helping us to make RNAO’s **Take Your MPP To Work** an overwhelming success! We look forward to staying in touch through the year and your participation in TYMTW again next year.

Kind regards,

**[Your name, credentials and position within RNAO and within the participating organization, if any]**

cc: Contact person in your organization
 Your RNAO chapter president or interest group chair
 Your RNAO board member
 Ann-Marie Morris, coordinator, nursing & health policy, RNAO, amorris@RNAO.ca