

LEADING CHANGE TOOLKIT™

TO HELP CHANGE AGENTS AND
CHANGE TEAMS MAKE LASTING
IMPROVEMENTS IN HEALTH CARE



Knowledge-to-Action Framework worksheet: Planning for monitoring knowledge use

The list of questions below can help you and your team to plan for what is required to monitor knowledge use. Use the table below to brainstorm ways to address each question.

Question	Response
What will you monitor?	
How will you collect and store information on the progress and performance of your strategies?	
What monitoring strategies will you use (e.g., audit & feedback, focus groups, interviews, observations, surveys)?	
Who will be involved in monitoring knowledge use?	
What process have you developed to analyze and report on this information?	
What financial, human and technical resources are required? What training might be required? <i>*Include these resources in the budget for your initiative.</i>	

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<p>How are you planning to use your monitoring information?</p> <p>*Examples: for reporting, learning, decision making, engaging stakeholders</p>	
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Adapted from: Health Canada: Knowledge Translation Planner (2017).