

LEADING CHANGE TOOLKIT™

TO HELP CHANGE AGENTS AND CHANGE TEAMS MAKE LASTING IMPROVEMENTS IN HEALTH CARE

Knowledge-to-Action Framework worksheet: Prioritizing the gaps you want to address in a problem area

You and your team may identify multiple gaps you want to address in a problem area. This worksheet can help you identify and prioritize the gaps you and your team would like to address.

Instructions: For each knowledge-to-action gap your team has identified, consider the following questions and answer either yes, no or N/A (not applicable). Determine the number of gaps you and your team can realistically address. Identify the top knowledge-to-action gaps with the most “yes” responses.

Question	Yes	No	N/A	Comments/rationale
Is it an area of clinical concern?				
Does evidence (for example, guidelines or systematic reviews) exist to address this gap?				
Are baseline data available to indicate what performance is like currently?				
Is there sufficient interest from key stakeholders to support work on this gap?				
Does addressing this gap have support from management?				

Does addressing this gap align with other local, regional or national activities?				
Would doing something be:				
Feasible? (If so or if not, how?)				
Practical? (If so or if not, how?)				
Desirable? (If so or if not, how?)				

SOURCE: Adapted from Kitson & Straus, 2013.