

RNAO would like to demonstrate our commitment to incorporating patients, as experts through their health experiences, while ensuring they are neither overlooked, nor excluded from our activities. As a result of patients and caregivers being at the forefront of RNAO's previous patient and public engagement work, and the planning of the agenda, we are proud to announce this event is recognized as Patients Included.

Visit the Patients Included website at <https://patientsincluded.org/> for more information, and follow the hashtag #PatientsIncluded to stay up to date on Twitter.

1. Patients or caregivers with experience relevant to the conference's central theme actively participate in the design and planning of the event, including the selection of themes, topics and speakers.

We acknowledge the support and active participation of many patients and caregivers who have volunteered their time to advise the RNAO planning team and the patient co-chair on the design of the event, including the agenda, forum, and facilitation of robust discussion on patient and public engagement.

2. Patients or caregivers with experience of the issues addressed by the event participate in its delivery, and appear in its physical audience.

Our co-chairs and participants (audience) are comprised of patients, caregivers and members of the public, and will formulate the discussion of topics relevant to patient and public engagement for RNAO.

3. Travel and accommodation expenses for patients or carers participating in the advertised programme are paid in full, in advance. Scholarships are provided by the conference organisers to allow patients or carers affected by the relevant issues to attend as delegates.

All participants will receive travel and accommodation expense reimbursement for this free of charge RNAO PPE event. RNAO acknowledges that costs incurred for travel and accommodation can impact patients/public ability to attend and thus have committed to all travel and accommodation expenses being paid in full and in advance if required.

4. The disability requirements of participants are accommodated. All applicable sessions, breakouts, ancillary meetings, and other programme elements are open to patient delegates.

The Hyatt Regency Toronto venue has been chosen with care to insure accessibility to all participants. The Hyatt Regency Toronto understands the obstacles that people with disabilities have when traveling to hotels and has expanded their services and facilities to provide comfortable accommodation. RNAO is an organization committed to ensuring accessible services and communications to individuals with disabilities, and has asked participants to include details for any accommodations they may require in their registration.

5. Access for virtual participants is facilitated, with free streaming video provided online wherever possible.

RNAO will make parts of the day available via recorded video, and proceedings of the day will be posted online.