



SPONSORSHIP

EXHIBITOR

prospectus

RNAO's 92nd

ANNUAL

GENERAL

MEETING

April 28, 2017

**Hilton Hotel
145 Richmond Street West
Toronto**

Exhibiting on April 28th, 2017 from 7:30 a.m. to 4:30 p.m. at the Hilton Toronto Hotel

Exhibit booths include the following:

- One 6' draped table with 2 chairs
- One 8' x 10' draped booth space
- Coffee, refreshments and lunch for exhibitors (maximum 2 exhibitors per booth. Additional tickets may be purchased before the event at \$35.00 per ticket, including HST)

Information about electricity and internet will be provided by RNAO upon registration.

Cancellations must be received in writing by April 14, 2017 or no refund will be issued. Please review RNAO's sponsorship policy at RNAO.ca/events/sponsorship

Please contact Grace Wong, event planner, at gwong@RNAO.ca for additional information.

Exhibitor Opportunities:

Lead sponsor - \$5,000 + HST

Play a key role in RNAO's AGM! Reinforce your presence by having your organization recognized at the Opening Ceremonies, receive 2 complimentary tickets to the President's Banquet and take advantage of a exhibitor booth in a prime location.

Prime Location Corporate Exhibitor - \$1,500 + HST

These booths will be located by the entrance to the Annual General Meeting.

Prime Location Not-for-Profit - \$1,200 + HST

These booths will be located by the entrance of the Annual General Meeting

Corporate Exhibitor - \$1,000 + HST

Exhibitors will be located in the main exhibit space, located directly outside the room where the Annual General Meeting is held.

Not-for-Profit Exhibitor - \$700 + HST

Exhibitors will be located in the main exhibit space located directly outside of the room where the Annual General meeting is held.

Exhibiting on April 28th, 2017 from 7:30 a.m. to 4:30 p.m. at the Hilton Toronto Hotel

Exhibitor Details:

- Information about rates for electrical and internet connections will be provided two weeks prior to the AGM.
- Please Note: Exhibitors are required to provide PSAV/Hilton directly with this information. RNAO is not responsible for internet/electrical issues on-site. Details will be provided upon registration.
- Space is reserved on a first-come, first-served basis and with consideration for availability of requested area, amount of space requested, special needs and compatibility of exhibitors. Space is limited!
- Cancellations must be received in writing by April 14, 2017 or a 30% cancellation fee will incur.
- **Online registration: myrnao.ca/2017-AGM-exhibitor**

Contact Name:	
Organization:	
Email:	Phone:
Address:	
City:	Province/Postal Code:
Date:	Signature:

Exhibit booth details and fees:

HST #: 107883282

Booth type	Fee	HST	Total cost
Lead sponsor	\$5,000	\$650	\$5,650
Prime location corporate sponsor	\$1,500	\$195	\$1,695
Prime location non-for-profit sponsor	\$1,200	\$156	\$1,356
Corporate exhibitor	\$1,000	\$130	\$1,130
Not-for-profit exhibitor	\$700	\$91	\$791

Please check off:

I have read and understood the RNAO Sponsorship and Exhibitor Policy at rnao.ca/events/sponsorship

Method of Payment

Payment must accompany the registration form in order to be processed

_ Cheque (Payable to RNAO) _ Visa _ Mastercard

Amount: \$	Cardholder Name:	
Card Number:	Expiry (MM/YY):	
Signature:	Date:	

Please complete the form and return to RNAO no later than April 7, 2017

Attn: Grace Wong, Event Planning and Marketing Coordinator

Phone: 416-408-5625

Email: gwong@RNAO.ca